

CHECKLIST FOR ANIMAL CRUELTY PROSECUTIONS

Defendant: _____

Case: _____

Filing Det. Rule 16 Letter Date: _____

Trial Date: _____

Offer: _____

New Developments: _____

Appropriate? _____

Staff with supervisor? Media Attention? _____

Other: _____

Revoked Date: _____

Proof: _____

911 Call (from all agencies & Animal Cntrl)

CAD Report (from all agencies & Animal Cntrl)

PC Statement and Summons/Complaint

ER Vet Paperwork (chart of injuries, vet recs, opinion)

Treating Vet Paperwork

Property/Inventory Report (if Δ arrested)

Booking photo of Δ (give to shelters/adopters later)

In-Car Video/Booking Video

Photos/videos of animal(s):

 In pre-arrest/pre-seizure condition

 At time of seizure of animal

 Subsequent to seizure (before/after vet care)

 Healthy photos of animal (after adoption?)

 Photos of scene where abuse occurred

Search Warrants

Surveillance Videos

Miranda Waiver

Chain of Custody Paperwork/W's

Police Reports (Officer, Code Enf, Animal Ctrl):

1.

2.

3.

4.

5.

Witness Statements:

1.

2.

3.

4.

5.

Trial Prep:

Response Rec'd: _____

PH Waiver or Date: _____

Motions Date: _____

Motions Filed by People:

404(b) Child Hearsay

Add/Amend Counts

Motion for Expert Disclosures (30 days)

Other: _____

Motions Filed by Defense:

Suppression

Transcripts:

Ordered Rec'd: PH

Ordered Rec'd: Motions

Ordered Rec'd: Other Hearing

Witnesses:

Witness List Prepared for V/W staff

PS on Whom, requested _____

Δ Chx (cert. copies for impeach)

404(b) Ws endorsed/subbed/spoken with

Witness Chx (issue spot for impeach)

Expert witnesses (CV and formal opinion letter)

 Treating Vet (before and after seizure)

 Expert Vet (cruelty, pre- and post-death)

DHS/CPS/APS (Sungate?)

DV Experts

 Nonhuman DNA Expert

Correspondence with W's and Experts

Post-Trial Considerations:

VIS/Restitution Request

Costs of Prosecution

Transcripts:

Report Notes PH MH

Report Notes PH MH

Report Notes PH MH

Report Notes PH MH

Report Notes PH MH

Stmt Recording Chx Disc?

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CHECKLIST FOR ANIMAL CRUELTY PROSECUTIONS

Draft Exhibit List	Charged Correctly?	Anticipate Δc MIL's	Habitual Δ Filings
Redact Copies	Play 911 for V/W (initial)	Prepare π MIL's	Insanity?
Demonstratives	Copy Reports for LE	Special JI's	Ownership?
Label Exhibits	Copy W Statements	Stipulations?	Self-Defense?

Missing Docs/To Do:

L (Location)
O (Offense)
V (Venue)
I (ID the Δ)
D (Date)
S (Statements of Δ)

Facts:

W:

Rebut:

Δ W's:

SCHEDULE OF W'S:

PRETRIAL MOTIONS

- Judicial Notice (Vet Practices Act?)
- Motion in Limine to keep out Δ's MH Defense—

EXHIBIT LIST

Exhibit No.	Witness	Description	Offered	Admitted
1				
2				
3				
4				
5				
6				
7				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

CHECKLIST FOR ANIMAL CRUELTY PROSECUTIONS

VOIR DIRE:

OPENING: